

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: **Anthony Rubin**
BID NO.: **12-7033**

Date Issued: **February 6, 2012**

**FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR HIGH SERVICE PUMPS REPAIR, MACHINING AND
TECHNICAL/FIELD SUPPORT SERVICES
ADDENDUM NO. 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., February 17, 2012** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

___ Non-minority ___ Hispanic ___ African-American ___ Other Minority (specify) _____

___ Female Owned ___ Handicapped Owned ___ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: ___ Partnership ___ Corporation ___ Sole Proprietorship ___ Other (specify) _____

Tax Identification Number: _____

The following is a list of questions from the Mandatory Pre-Bid Meeting held on January 30, 2012:

Question:

In trying to keep the contract local and use local businesses, would it be possible to use a local subcontractor to fulfill the machining requirements of the specifications?

Answer:

Section 1.1 of Special Requirements states “The successful bidder shall have machine shop capabilities...” The intent of the contract is to retain the services of a vendor with enough machine shop capabilities to perform pump repairs. The cost of machining required for a pump repair must be built into the Pump Repair services pricing, Item I.B of the Price Schedule. Item II of the Price schedule allows for subcontracted machining services that are not directly associated to pump repairs. SAWS will allow the use of one local machining subcontractor, with full machining capabilities, that partners with the Prime, and who shall then perform any and all machine work associated with pump repairs, with the Prime accepting full accountability for the work. The cost of moving equipment back and forth between Prime and subcontractor facilities shall not be charged separately to SAWS. Also, the subcontractor will be subject to all applicable provisions in the Special Requirements.

Question:

Per page 13, #5, it states “Supplier will be responsible for pickup and delivery of all components, parts and pumps to SAWS within 5 working days of notification of pickup or completion of work, as coordinated with one of the authorized SAWS representatives.”-BUT- The past contracts have had SAWS personnel dropping off and picking up equipment at a designated location-will that continue or do I need to budget for a crane and crew.

Answer:

Under the new contract the supplier shall be responsible for pickup and delivery of components, parts and pumps to a designated SAWS facility. SAWS will provide the services of a company crane and operator, but the supplier must provide a vehicle and adequate shoring and strapping to securely and safely transport equipment/components to their facilities. The supplier shall also be responsible for the equipment during transport to and from their facilities.

Question:

Just like pickup and delivery, in the past contract removal and installation were handled by SAWS personnel-will that also continue with the new contract? It is not specified at all.

Answer:

Removal and installation of pumps or components will generally be handled by SAWS personnel. However, if as an exception SAWS requires supplier assistance with removal or installation of a pump or component, such work shall be addressed under the Field and Technical Support Services line Item III.

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID.